

# PROSPECTIVE MEMBER APPLICATION PROCESS

Congratulations on your decision to join the family of Pine Lake Country Club. On behalf of the entire membership and staff we are excited to begin this new adventure with you!

### What should I do next?

- Fill out and sign both pages of the Membership Application
- If you know current members at the Club, obtain a minimum of two (2) members to sponsor your application with a letter
  - One of your sponsors must be a Stock member
  - Both letters need to include this specific wording, "I give my personal unequivocal endorsement" to the named applicant
  - o The more personal the letter, the better
- Have your sponsors sign the application and attach their sponsorship letters
  - If you're unable to gather the signatures, feel free to send your application to me without them and I can gather them for you
- Submit your application deposit via dropping of a check or cash or call the Club (248.682.1300) to use a debit or credit card
- Submit your application with a photo of yourself with or without your family
  - We share this photo when your application is posted to our membership and we also use it to get to know your face and name
  - You are also able to email your photo to <u>alexandra@pinelakecc.com</u>

## What if I don't know any current members?

• If you do not know any current members of the club, we will arrange a brief meeting with four (4) members of our Membership Committee and/or Board of Directors

## Okay, I submitted my application. What happens next?

- Once the Club receives your application and all required documents, we will arrange a meeting with a member from the Membership Committee
  - This will give you an opportunity to ask questions and witness firsthand the Club's unique family friendly atmosphere
- After this meeting, your application will be published to our current members for one (1) week
- After one (1) week, your application will be sent electronically to our Board of Directors for a final vote and approval

#### When will I hear from the Club?

- Once we receive all necessary documents for your application, the posting and voting process takes roughly one (1) to two (2) weeks
- Upon final vote, the Membership and Marketing Director, will officially welcome you as the newest member of the PLCC family
- A brief orientation will be conducted, and you will receive all of the necessary and useful information to begin using the club's amenities

Again, we congratulate you on your decision to take the next step in joining the Pine Lake Country Club family. We look forward to creating lifelong memories with you very soon!

