

**“2023” PINE LAKE COUNTRY CLUB  
EMPLOYEE SCHOLARSHIP FOUNDATION**

**SCHOLARSHIP APPLICATION AND INSTRUCTIONS**

The Pine Lake Country Club Employee Scholarship Foundation (the “Foundation”) has been established through the generosity of its members in order to honor its dedicated employees. The Foundation rewards scholarship achievement and renders financial assistance to deserving students who are current employees of Pine Lake Country Club (“Pine Lake”) or their family members. All scholarships are awarded on an objective and non-discriminatory basis.

**To be eligible for scholarship consideration, the Applicant must satisfy all of the following:**

- Is a current employee or his/her immediate family member. “Current employee” means a current full-time or part-time employee of Pine Lake who has worked for Pine Lake for a **minimum of 125 hours during the year of application**. “Immediate family member” means the spouse of a current employee, or a child of a current employee or a child of his/her spouse.
- Is a resident of the State of Michigan
- Is a graduating high school senior or equivalent or a previous graduate from a public or private high school
- Has maintained a grade point average of 2.5 or better on a 4.0 scale on high school studies or the two most recent college semesters
- Plans on enrolling, or is enrolled in any accredited college, university, or trade school as a full-time or part-time student for a minimum of six credit hours per semester
- Has excellent moral character and demonstrates the potential to make a worthy contribution to the community

**ALL SCHOLARSHIPS ARE FOR UNDERGRADUATE, GRADUATE DEGREE, OR TRADE SCHOOL TUITION ONLY. Each scholarship is awarded for payment towards tuition for schooling occurring during the winter, spring, summer and fall sessions of the calendar year following the award.**

**Recipients may reapply annually for a scholarship. In order to be eligible for scholarship renewal, the recipient is required to:**

- Maintain a 2.5 GPA (in most recent two semesters)
- Complete at least two six credit hour semesters
- Complete a new application and essay and submit all paperwork by the posted due date

**Scholarships, the number of scholarships and the amount of each scholarship shall be determined annually at the sole discretion of the Foundation. Under no circumstances will any scholarships be awarded to any person who is an immediate family member of a Pine Lake member.**

The completed application package should be mailed (and postmarked) by **September 1, 2023** to:  
*Pine Lake Country Club Employee Scholarship Foundation at 3300 Pine Lake Road, West Bloomfield Township, MI 48324-1953*

[Please Print or Type the Information Required Below]

**APPLICANT INFORMATION**

Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male  Female  Telephone \_\_\_\_\_

Email: \_\_\_\_\_

High School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Are you a Pine Lake Employee? Yes  No  (check one)

If yes, \_\_\_\_\_  
(Hire Date) Employee Dept.

If no, how are you related to a Pine Lake Employee? \_\_\_\_\_

**COLLEGE/UNIVERSITY, GRADUATE DEGREE, OR TRADE SCHOOL INFORMATION**

Are you planning to attend or already attending: (check one):  
College/University  Graduate Degree  Trade School

School level during the 2023 academic year (check one):  
High School Senior   
College: Freshman  Sophomore  Junior  Senior  Grad Degree

School attending/planning to attend: \_\_\_\_\_

School Address: \_\_\_\_\_

Full-time student  Yes  No If no, credits per semester \_\_\_\_\_

When do you anticipate completing your degree or trade school certification? \_\_\_\_\_

Degree/Course of Study \_\_\_\_\_

**FAMILY INFORMATION**

**If you are a Pine Lake employee, please provide Parent/Guardian Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Check if applicable:    father deceased                       mother deceased

**If you are NOT a Pine Lake employee, please provide information for Parent or Spouse employed at Pine Lake:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Telephone:    Office Telephone:                      Work Location                      Employee Dept.

Employee Hire Date: \_\_\_\_\_                      Email: \_\_\_\_\_

**CO-CURRICULAR ACTIVITIES**

List co-curricular activities in which you have participated during the **past 4 years**. Please list the activities in order of importance to you. Attach an additional sheet if necessary. (College students may include previous High School activities that occurred within the past 4 years.)

Activity	Grade	Leadership Position	Awards & Recognition

**WORK EXPERIENCE**

Using only the space below, please list your paid work experience during the past four years, beginning with your most recent position.

Employer	Nature of Work	Start Date	End Date	Hrs/Wk

**COMMUNITY SERVICE**

Provide description of your work on each project with an approximate number of total hours given to the project as well as any leadership positions held, or awards given. Community Service may consist of any services volunteered by you to benefit the community or other not for profit or charitable causes.

Description of Project	# of hours	Describe your contribution	Sponsoring Organization	Awards and/or Leadership

**OTHER RELEVANT INFORMATION**

Describe any other information, activities, leadership roles or awards or honors that you believe to be relevant to your scholarship consideration that are not previously listed in Extracurricular Activities or Community Service above.

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**TRANSCRIPT INFORMATION**

**High School Students:**

All applicants must include a high school transcript of grades and have this section completed by the appropriate school official.

Cumulative Grade Point Average Un-weighted: _____ 4.0 scale
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School Official's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

School Official's Email Address \_\_\_\_\_ Phone \_\_\_\_\_

**College/Graduate Degree Students:**

An official college transcript for the previous 2 semesters for college students must accompany this application. GPA will be evaluated based on the number of semester hours and GPA for each semester.

**ESSAY INSTRUCTIONS**

Please submit a written essay, preferably typed, of no more than 750 words expressing your motivation for higher education and the reasons that you are applying for this scholarship.

## CERTIFICATION

To the best of our knowledge, the information provided in this application and essay is accurate. We understand that any material misrepresentation of information given shall serve to disqualify the application. We have read and understand the terms and conditions and agree to abide by them.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(For applicants under 18 yrs of age)

## CHECKLIST

- Completed Scholarship Application signed by Applicant, Parent/Guardian, and School Official (high school students)
- Original transcript from high school (high school students)
- Original transcript from college/graduate degree program
- Essay, no more than 750 words in length
- Photograph

## APPLICATION SUBMISSION

Send Application, Official Transcript(s), Essay, and Photo in one envelope to:

*Pine Lake Country Club Employee Scholarship Foundation  
3300 Pine Lake Road  
West Bloomfield Township, MI 48324-1953  
Attn: Laura Boyd*

*Questions: (248) 682-1300*

**PLEASE HELP US RECOGNIZE YOU AND YOUR CONNECTION TO PINE LAKE BY ATTACHING A PHOTO TO THIS APPLICATION. THANK YOU.**

**APPLICATION DEADLINE: September 8, 2023**